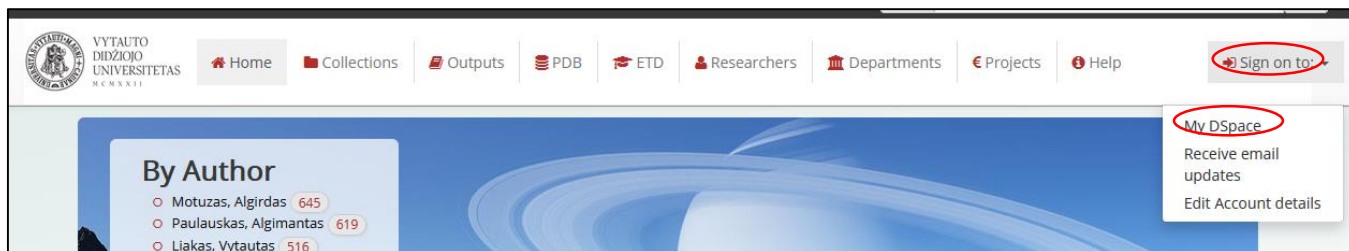


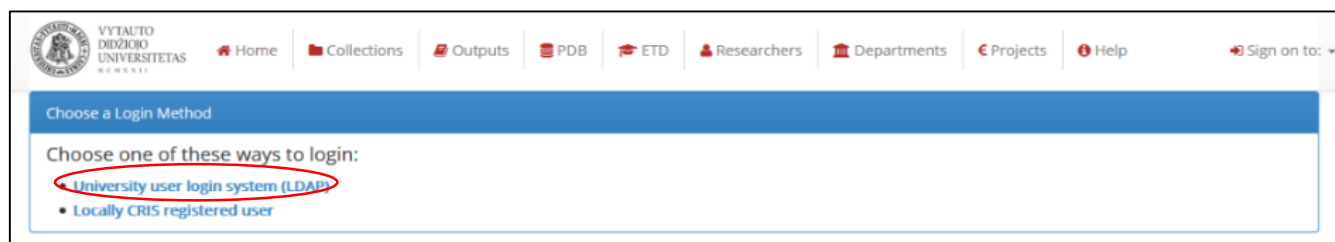
# INSTRUCTION FOR THE REGISTRATION OF THE SCIENCE (ART) PUBLICATIONS

## 1. LOGIN

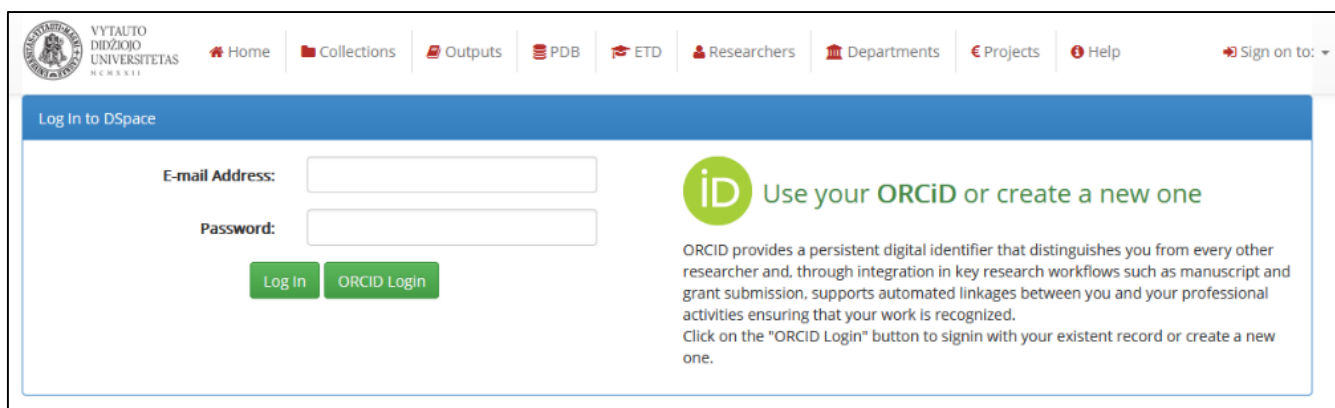
Open CRIS ([www.vdu.lt/cris](http://www.vdu.lt/cris)). Choose **Sign on to** and choose **My Dspace**.



In the opened window, click **University user login system (LDAP)**.

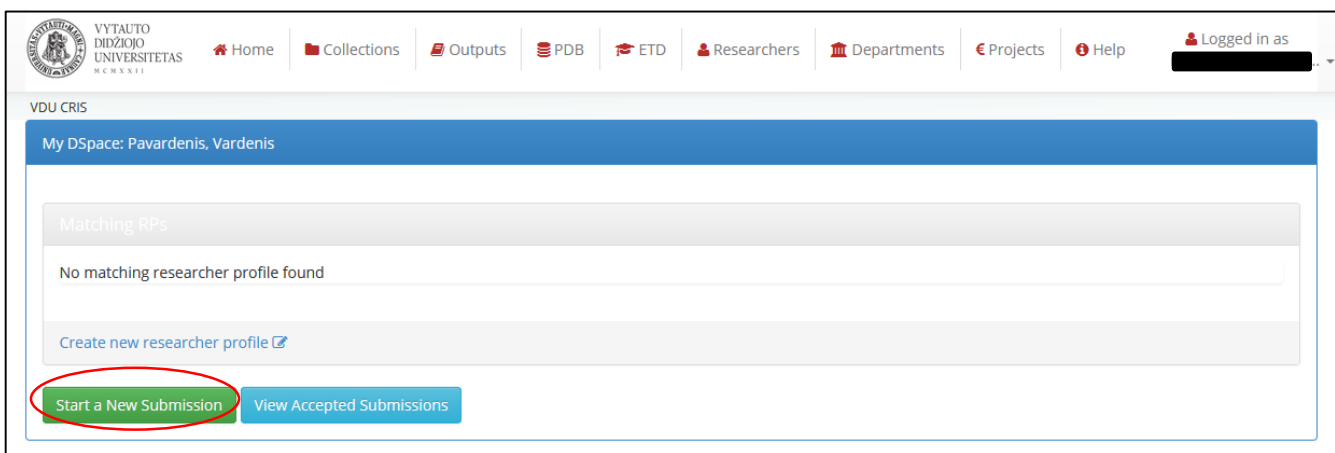


In the box **E-mail address** write in your **VMU e-mail address** and **Password** and click **Log in**:



## 2. SUBMISSION OF PUBLICATION WORK

Choose **Start a New Submission**



Choose: **9. Mokslo (meno) publikacijos registravimas**

Collection **Mokslo (meno) publikacijos registravimas**

Go to [DSpace Home](#) [My DSpace](#)

Cancel **Next >**

**INFORMATION ON SCIENCE (ART) PUBLICATION (METADATA)**

Fill In The Necessary Fields (Marked \*): Write In Your Personal Data (Author's Surname, Name), Publication Title. Choose The Main Research Field Or Branches Of Art. Write In 3–5 Keywords (If They Are Absent In The Publication). Write In The Funding Resource, Notes That Can Be Important To The Librarian. Specify The Indexing Database Or Web Address Of The Publication (If Known). If You Submit A File (Publisher Copyright Policy), Please Select The Access Rights For The Publication In Vmu Research Management System Repository.

Describe Upload Verify License Complete

You are submitting in **Mokslo (meno) publikacijos registravimas**

**Autorius / Author \***

**Publikacijos antraštė / Title \***

**Pagr. mokslo (meno) kryptis / Main branch of science \***

Pažymėti laikant CTRL mygtuką

**Papildoma(-os) (iki 2) mokslo (meno) kryptis(-ys) / Additional branch(es) of science**

- Matematika / Mathematics (N001)
- Fizika / Physics (N002)
- Chemija / Chemistry (N003)
- Biochemija / Biochemistry (N004)
- Geologija / Geology (N005)
- Fizinė geografija / Physical geography (N006)
- Paleontologija / Paleontology (N007)
- Astronomija / Astronomy (N008)
- Informatika / Informatics (N009)
- Biologija / Biology (N010)
- Biofizika / Biophysics (N011)
- Ekologija ir aplinkotyra / Ecology and environmental sciences (N012)
- Botanika / Botany (N013)
- Zoologija / Zoology (N014)
- Elektronikos inžinerija / Electrical and electronic engineering (T001)

**Publikacijos rūšis / Type \***

Langelyje kairėje - lietuvių, k, dešinėje - anglų, k. (Naudokite mygtuką "+ Pridėti").

**3-5 reikšminiai žodžiai (jei nėra publikacijoje) / Keywords**

**Referuojanti duomenų bazė / Refereed database**

Projektas, projekto nr., universitetas ar kt. rėmėjas / Project, project no, university or other sponsor

**Publikacijos finansavimo šaltinis / Publication funding \***

**Pastabos / Notes**

Publikacijos failas(-ai) / Publications files

**URL adresas / URL address**

**Publikacijos prieigos sąlygos VDU CRIS / Access in VDU CRIS**

**Bendraautoriių sutikimas / Co-author consnt**  Sutinka

Save **Next**

## SUBMISSION OF PUBLICATION WORK FILE

Submit ETD work file in Adobe System PDF format (version 1.4 or later). If you don't have a file, skip this step  
File is loaded by clicking **Select a file or drag & drop files...**

Describe Upload Verify License Complete

You are submitting in **Mokslo (meno) publikācijas registravimas**

Select a file or drag & drop files ...

Previous Save Skip file upload > **Next >**

You will see the file information. You can specify dates for accessing the publication file.

Describe Upload Verify License Complete

You are submitting in **Mokslo (meno) publikācijas registravimas**

### File Uploaded Successfully

Your file was successfully uploaded.

Primary bitstream	File	Size	Description	File Format	Access Settings
	vardenis_pavardenis_md.pdf	32622 bytes	None	Adobe PDF (known)	<b>Change</b>

Add Another File

Previous Save **Next >**

### Edit Bitstream Access

Embargo Date:

If you chose „ETD work is freely accessible on the internet”, write the date of the defence of the work;  
If you chose „ETD work is accessible only on the University intranet” or „ETD work is not publicly accessible”, indicate embargo\* end date, after which the work becomes freely accessible (maximum embargo term – 5 years).

\*Embargo – Temporary prohibition period set by the author until which public access to work is limited. The maximum applicable embargo period to ETD work is 5 years (60 months). To renew the embargo term, contact the Science Management System Administrator indicating the reason. The University encourages authors to publish works freely accessible on the internet.

Reason:  
The reason for the embargo, typically for internal use only. Optional.

Cancel **Save**

## PREVIEW OF LOADED INFORMATION

Please preview whether you submitted the data and publication work correctly. If you need correction, click on the necessary step button **Previous**. If the data are correct click on **Next**

Describe Upload **Verify** License Complete

You are submitting in **Mokslo (meno) publikacijos registravimas**

### Verify Submission

Please spend a few minutes to examine what you've just submitted below. If anything is wrong, please go back and correct it by using the buttons next to the error, or by clicking on the progress bar at the top of the page.

Autorius / Author	Laimaitė, Laima	Edit
Publikacijos antraštė / Title	Bandomoji publikacija	
Pagr. mokslo (meno) kryptis / Main branch of science	Filosofija (H001) / Philosophy	
Papildoma(-os) (iki 2) mokslo (meno) kryptis(-ys) / Additional branch(es) of science	Teologija (H002) / Theology	
Publikacijos rūšis / Type	Vadovėlis (K2a) / Textbook	
3-5 reikšminiai žodžiai (jei nėra publikacijoje) / Keywords	None	
Duomenų bazė (jei žinoma) ar interneto adresas / Database indexing publication (if known) or internet address	None	
Publikacijos finansavimo šaltinis / Publication funding source	Universitetas	
Pastabos / Notes	None	
Prieigos sąlygos VDU CRIS talpykloje (jei pateikiama visatekstė publikacija) / Access in VDU CRIS ( if full-text)	Nėra teisės archyvuoti	
Ar bendraautorai sutinka su prieigos sąlygomis / Co-author consent to access	None	
Licencinė sutartis su autoriumi / Licence agreement with author	Nereikalinga	

Uploaded Files: [vardenis\\_pavardenis\\_md.pdf](#) - Adobe PDF (Known) [Open Access](#) [Add or Remove a File](#)

Previous Save **Next**

## CREATIVE COMMONS (CC) LICENSE ASSIGNMENT

If the file of the submitted publication has the status "freely available on the Internet", you can select the CC license and specify the terms of use for the publication on the Internet. If it is not relevant, skip this step.

Describe Upload Verify **License** Complete

You are submitting in **Mokslo (meno) publikacijos registravimas**

### Submit: Use a Creative Commons License

If you wish, you may add a [Creative Commons](#) License to your item. Creative Commons licenses govern what people who read your work may then do with it.

License Type

Previous Save **Next >**

Wait for e-mail from [responsible staff person](#). In case of any uncertainty, apply to responsible staff persons.

Describe Upload Verify License **Complete**

You are submitting in **Mokslo (meno) publikacijos registravimas**

## Submit: Submission Complete!

Your submission will now go through the workflow process designated for the collection to which you are submitting. You will receive e-mail notification as soon as your submission has become a part of the collection, or if for some reason there is a problem with your submission. You can also check on the status of your submission by going to the My DSpace page.

[Go to My DSpace](#)  
[Communities and Collections](#)

[Submit another item to the same collection](#)